

MIDDLEBURY TOWNSHIP BOARD OF TRUSTEES

Resolution 2020- 04

AUTHORITY FOR PAYMENTS WITHOUT MEETING

WHEREAS Middlebury Township currently issues checks for the payment of its debts, obligations, vendor invoices, and payroll charges following approval at one of its duly constituted meetings; and

WHEREAS there are occasions when it becomes impossible to convene a meeting in time to authorize the necessary payment of one or more such debts, obligations, vendor invoices and/or payroll charges; and

WHEREAS an example of such a situation, currently in effect, has followed upon the Michigan Governor's Executive Order No. 2020-42 which generally suspends all in-person activities that are not necessary to sustain or protect life, to support such businesses and operations that are necessary stay protect life, or to provide the minimum basic operations for necessary government activities, such Executive Order No. 2020-42 having been issued in the course of a declared State of Emergency in response to slowing the spread of the novel coronavirus disease (COVID-19); and

WHEREAS, the Township desires to provide for the timely payment of its debts, obligations, vendor invoices, and payroll charges in situations where a duly-constituted meeting cannot be held prior to such approval:

THEREFORE BE IT RESOLVED that where a duly-constituted meeting cannot be held in time for prior approval of the payment of the Authority's debts, obligations, vendor invoices, and/or payroll charges, approval of such payments is delegated and authorized as follows:

- (1) The Township Clerk or the Treasurer will submit all bills to all trustees, recording secretary, as have valid email addresses; and
- (2) After two days for comment or objections, bills may be approved by signature on each check by both the Treasurer and Township Clerk and each of their signatures with the Supervisor's signature on the full listing to be posted on the website; and
- (3) Any other terms: None

and that further, all payments approved and paid in such manner shall be presented to the Board for ratification at its next immediate duly-constituted meeting.

Resolution moved by: Treasurer Stevens Seconded by: Trustee Semans

Upon roll call, the following voted: **Aye:** Kiger, Semans, Stevens, Herendeen, Brown
Nay: **Absent:**

The Chair declared the Resolution [adopted] [not adopted].

Dated April 14, 2020

Rose Brown
Attested: