

Middlebury Township

7627 W. M-21

Ovid, MI 48866

POLICY FOR INSPECTION OF PUBLIC ASSESSING RECORDS

Middlebury Township Assessing record card information is available online at <https://bsaonline.com>

Requests for documents can also be made directly to the Assessing Department via email or telephone. Please allow 7 business days for information requests to be fulfilled. Depending on the scope of the request, a FOIA request may be required.

In person inquires may be made during normal business hours. If you wish to make an appointment to review records, please contact the Assessor at the email or phone number listed below. Taxpayers are welcome to meet with the assessor, in person or by phone, to resolve disputes before March Board of Review at the address below.

Fees for copies: There is no fee to obtain copies of record cards. Taxpayers may also obtain a free copy of their record card online at the BS&A web site. All property records are available online for a fee for non-homeowners. All other documents, depending on the scope, may be subject to the FOIA fees as determined by the Township Board.

FOIA: Custom Reports, exports or other extensive document requests may be referred to the Township Clerk to complete a Freedom of Information Act (FOIA) request form, along with the proper fee requirements for processing.

If a clerical error or mutual mistake of fact is determined prior to the adjournment of the March Board of Review, the Assessor may request the Board of review to amend the valuation.

Middlebury Township Assessor
Dr. Mark Holley
111 E. Front Street
Ovid, MI 48866
Ph: 989-834-5699
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Adopted 12/2021