

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Regular Board Minutes

Middlebury Township Hall

7627 W M21, Ovid Michigan

Wednesday, July 10, 2013 at 7:00 pm

Call to Order:

Supervisor Herendeen called the meeting to order at 7:05 pm with a pledge to the flag.

Board Members Present:

Supervisor Michael Herendeen, Clerk Susan Tomasek-Swan, Treasurer Carolyn Stevens, Trustee Gary Kiger and Trustee Richard Givens

Guests Present:

Eight guests were present: Jillian Brown, Home Depot representative, Lynn Givens, Sam Sinicropi, Steve Potts, Diane and Mike Dowler, Tony Sinicropi And Bob Dennison.

Scheduled Comments:

Jillian Brown from Home Depot came to answer questions on carpet for the township hall. She reviewed the warranty on the carpet and installation.

Public Comments: Opened at 7:37 pm Closed at 7:45pm

Bob Dennison asked about the weed ordinance in regards to the height of the weeds. The board stated the height was 12 inches.

Trustee Rich Givens addressed the situation with a foreclosed home in the township. He is in contact with the attorney and bank that holds the property deed. He has concerns about the swimming pool located at the property as a breeding ground for mosquitos.

Motion to Approve Agenda:

Trustee Givens made a motion to approve the agenda as presented. Treasurer Stevens seconded the motion.

Yes: All

Nay: None

Carried

Motion to Approve Minutes:

Treasurer Stevens made a motion to approve the minute from June 12, 2013 meeting. Trustee Givens seconded the motion.

Yes: All

Nay: None Carried

Motion to Approve Bills:

Clerk Tomasek-Swan made a motion to approve paying the bills with checks 3366-3379 and 2 EFT in an amount of \$ 5,471.71 from General Fund and check 1019 in amount of \$13,711.89 from Road Fund. Treasurer Stevens seconded the motion.

Yes: All

Nay: None Carried

Communications:

Trustee Gary Kiger, Park and Recreation representative, reported on the progress of the bathrooms at the youth football field. He also stated a break-in occurred at the concession building. The Carriage Days Committee is having difficulty with getting amusements Ride Company for the upcoming festival.

OMESA -The quiet title orders are signed but not sure if it is filed. The township should get copies of the orders. The deed should be filed in Clinton County.

No Planning meeting

No Library

Maple Grove Cemetery- Nothing new.

New Business:

1. Carpet- After a discussion on replacing the carpet Trustee Gary Kiger wanted to have another quote. Clerk Tomasek-Swan stated she would get another carpet quote.
2. Treasurer Carolyn Stevens introduced her new deputy treasurer, Lynn Givens.
3. Treasurer Carolyn Stevens made a motion to purchase a laptop for the cemetery record keeping for no more than \$800.00. Trustee Gary Kiger seconded the motion.

Roll call

AYE: Tomasek-Swan, Stevens, Kiger, Givens, Herendeen

Nay: None Carried

Supervisor Michael Herendeen made a motion for the treasurer and clerk to be able to authorize and/or assign the creating and maintaining the cemetery records as necessary. Treasurer Carolyn Stevens seconded the motion.

All Aye

Nay None Carried

Treasurer Carolyn Stevens made the motion to pay the August bills due to no board meeting. Trustee Rich Givens seconded the motion.

Aye All

Nay None Carried

Mice problem-Trustee Rich Givens voiced his concerns with the mice problem at the township hall. He feels we need to get an exterminator to look into this problem. Trustee Gary Kiger made a motion to have Trustee Rich Givens get an exterminator to give solutions to our mice problem. Treasurer Carolyn Stevens second the motion.

Aye:All

Nay: None Carried

Land splits-Trustee Rich Givens went to a seminar on land splits. Mr. Givens found most townships do not do land splits, but the ones that do have their assessor do the land split. Land splits can be complicated and the assessor is the best suited.

Trustee Rich Givens made a motion to have Diane Dowler, Middlebury Township Assessor, to perform the land splits effective immediately. Treasurer Carolyn Stevens seconded the motion.

Aye: All

Nay: None

Final Comments: Opened at 8:48 pm Closed at 9:44 pm

Board of Review meeting on Tuesday 16th 2013 at 6:30 pm. This is July B-O-R clerical errors and omissions.

Stevens made a motion to go into close session at 8:51 pm

Roll Call

Aye: Kiger, Stevens, Tomasek-Swan, Givens, Herendeen

Nay None

The township board entered closed session.8:52 pm.

Township Board exited closed session at 9:44 pm.

Motion to adjourn the meeting: Adjourned at 9:44 pm

Hearing no objections the meeting was adjourned at 9:44 pm.

X

Susan Tomasek-Swan
Middlebury Township Clerk