

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Draft
Regular Meeting
7627 W. M-21, Ovid, MI
Tuesday, July 11, 2023 at 7:00 pm

REGULAR MEETING

Call to Order:

Supervisor Swan called the meeting to order at 7: 00 pm.

Board Members Present:

Supervisor Jeffery Swan, Treasurer Jill Ruess, Trustee Greg Atwood, and Trustee Gene Ruess

Absent: Clerk Susan Tomasek Swan

Guests Present: 6 Guests were present, including Deputy Clerk, Shawn Dilts; County Commissioner, Marlene Webster; Deputy Supervisor, Mike Herendeen; Assessor, Dr. Mark Holley;

Scheduled Comments: County commissioner reports that the courthouse renovations are underway and on schedule to conclude on time. On Thursday, July 13 the fire department will be conducting the water seal test over the dome. The Veterans building is now open, there has not been an official ribbon cutting yet. County audit has been completed on time and there were no negative comments. The State of MI has made a proposal for a strategic plan for housing development. Our region is determined to be in need. County has received large Opioid settlement monies. Currently the monies received has been \$450,000 and more anticipated over next 18 years. County is establishing a strategic planning group for determining use of these monies.

Public Comments: Opened at 7:06 pm Closed at 7:07 pm Resident asked on status of a slow sign in the Golden Stallion subdivision sign. Supervisor Swan will follow up with Road Commission.

Motion to Approve Agenda:

Trustee Atwood made a motion to approve agenda as amended. Treasurer Ruess seconded the motion.

Carried on Voice Vote

Motion to Approve Minutes:

Treasurer Ruess made a motion to amend the 2022 minutes Trustee Atwood seconded the motion.

Carried on Voice Vote

Motion to approve Bills

Treasurer Ruess made a motion to approve bills from General Funds in the amount of \$12287.09 with checks #5971-5989 4 EFTs and Emergency Fund \$1,237.50 ck 1051. Trustee Atwood seconded the motion.

Roll Call Vote: Ayes: G. Atwood, G. Ruess, J. Ruess, J. Swan

Absent: S. Tomasek-Swan

Treasurer Ruess made a motion to amend the budget to create 101-596-801.002 SATA contracted service \$5,000.00 and amend unallocated 101-299-969.000 of #25,047.00 to \$20,470.00. Trustee Atwood seconded the motion.

Roll Call Vote: Ayes: G. Atwood, G. Ruess, J. Ruess, J. Swan

Absent: S. Tomasek-Swan

Communications:

MTA- No meeting in July. Next meeting is in September.

Library- Minutes in the packet, approve budget for the fiscal year

OMESA- At the last OMESA meeting the lease/purchase was approved for a new fire truck. The grant requests for each of the 3 participating municipalities (\$10,000.00 each) were completed and submitted. Awaiting determination.

Clerk- Election Update August 8; ICX and ICP update- purchase new USB and cover for ICX; Ballot box ordered; No August meeting

Assessor- discussed the difficulties that has occurred with some splits and combinations that seems to be occurring at the county level. Assessor is addressing.

Treasurer- New CD has been purchased in the amount of \$150,000 for 4 months.

Business:

1. **SATA FY 2023-2024 Commitment Letter** Supervisor is requesting ridership numberers from SATA. This information will be used to determine the township's commitment for next year. Decision will be made at September meeting. There is concern regarding the lack of marketing from SATA for ridership since contract began 5/1/2023.
2. **Burnham and Flowers Insurance Renewal** Trustee Ruess made a motion to have the township clerk sign and submit the payment for the insurance. Treasurer Ruess seconded the motion.

Roll Call Vote: Ayes: G. Atwood, G. Ruess, J. Ruess, J. Swan

Absent: S. Tomasek-Swan

Supervisor will obtain the invoice from the clerk for the bonding insurance and will be submitting it to the county for reimbursement.

3. **Driveway Easement** The surrounding property has been sold. Trustee Ruess has been in contact with 2 contractors but none of them have been out to the property yet to review the job and give estimates. The board is asking that the contractors provide 2 quotes each for the different options of the driveway placement.
4. **Pre-Approval motion to pay August Bills** Trustee Atwood made a motion to approve the clerk to pay the August bills. Treasurer Ruess seconded the motion.

Roll Call Vote: Ayes: G. Atwood, G. Ruess, J. Ruess, J. Swan

Absent: S. Tomasek-Swan

5. **MTA Education Package- Tabled from last month** Table until September
6. **Racetrack** New owners were not aware that they must request permission for fireworks from the township. The request form has been sent to them and they are aware that it needs to be received 4 weeks prior to fireworks.
7. **Grounds work reimbursement** Treasurer Ruess made a motion to approve reimbursement to Trustee Ruess for his expenses for the work on the berm that includes 5 hours of time at \$25/hour, \$103 for the brush hog rental, and \$100 tractor rental in the amount of \$328 to be added to his next expense report. Trustee Atwood seconded the motion.

Roll Call Vote: Ayes: G. Atwood, G. Ruess, J. Ruess, J. Swan

Absent: S. Tomasek-Swan

Final Comments: Opened at 7:55 pm Closed at 7:55 pm

Motion to adjourn the meeting: Adjourned at 7:55 pm

Next meeting September 12, 2023 at 7:00pm

X



Shawn Dilts
Deputy Clerk