

# Middlebury Township

PO Box 622, Ovid, Michigan 48866

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Regular Meeting  
7627 W. M-21, Ovid, MI  
Tuesday, December 10, 2024 at 7:00 pm

## **REGULAR MEETING**

### **Call to Order:**

Supervisor Herendeen called the meeting to order at 7:01pm.

### **Board Members Present:**

Supervisor Mike Herendeen, Clerk Jamie Aldrich, Treasurer Jill Ruess, and Trustee Gene Ruess, Trustee Ronald Powell

Swearing in of board members.

**Guests Present:** Guests were present: 11: John, J. Swan, Mr Darling. Mr Keiger, Rex Wheeler

**Scheduled Comments:** None

### **Public Comments: Opened at 7:06 pm Closed at 7:36 pm**

Rex Wheeler, spoke about re-zoning property. Neighbors should be getting letters from the county. Wants to have more than 29 races a year. Mr. Wheeler is looking to build a hall so he can host weddings on the weekends, up to 900 people as well as 30 cabins, 270 full hook ups for camping. He wants to eventually have a hotel, gas station and 3 restaurants. Shiawassee county adopted PUD zoning so that they can apply for it. Public meeting a week from tomorrow (Dec 18 @7pm). They purchased the property around the hall for a lagoon. They will be putting up a water tower for the 3 wells they have. Mr. Wheeler will email information tonight so that public can come look at the application that they submitted showing the future of the track. Wants to offer \$50,000.00 donation towards Middlebury township building a new hall and swapping property. Spoke about all the moving parts to building a new hall and swapping property. Talked about bidding out each phase of his future plans. Rex needs to be able to run a pipe from N side of 21 to S side and he needs our land to do this, or needs an easement.

### **Motion to Approve Agenda:**

Jill made a motion to add 3 topics to the agenda. Deputy Supervisor pay, new vacuum, class for new trustee. Jamie seconded the motion.

Voice Vote: Ayes: All Nays None Carried

### **Motion to Approve Minutes:**

Jill made a motion to approve the November 2024 minutes Gene seconded the motion.

Voice Vote: Ayes: All

Nays: None Carried

**Motion to approve Bills**

Jill made a motion to approve bills from General Fund Check# 6264-6289 \$19,226.77 and EFT'S \$5,588.55 For a total amount \$24,815.32

.Jamie seconded the motion.

Roll Call Vote: Aye-Aldrich, G.Ruess, J.Ruess, Herendeen, Powell Naye: none Carried

**Communications:**

MTA- Had meeting at Bennington town hall. Send off to old supervisor.

Library- Landscaping has been completed. The night the materials were delivered a resident stole the plants. We voted to have her permanently banned from the library property. JonBoy's was nice enough to replace the plants.

They had a patron trip on the sidewalk in front of the building, she ended up in the hospital with stitches and brain bleed. This was on the City property; the cement will need to be repaired/replaced and at that time the library will have to have some cement replaced as well.

The library needs some IT updates, we had a company there talking about the requirements needed. They will be putting together a quote for the December meeting.

OMESA- Spoke about emergency service milage. Need 1.75mil for each entity. Meeting for OMESA is next week. Mike would like the board to appoint Jeff Swan to the OMESA board.

Mike made a motion to appoint Jeff Swan as Middlebury township representative for the OMESA board. J. Ruess second the motion.

Voice Vote: Ayes: 4 ayes One Nays

Clerk-

Assessor- December BOR was today. It went well.

Treasurer- Updated MTA website with new people. Bond insurance for taxes came. Road fund transfer was made.

**Business:**

- 1.) Assessor Contract. Discussed the 2025-2028 contract.

Geno made a motion to approve the new assessor contract. Jill Ruess second the motion.

Roll Call Vote. J. Aldrich yes J. Ruess yes G. Ruess Yes M. Herendeen Yes R. Powell Yes  
Naye- none, carried

- 2.) Burnham & Flower. Do we want Cyber and terrorism insurance this year? We have purchased them in the past. G. Ruess made the made the motion to approve the new insurance policy and add the additional riders. J. Ruess seconded the motion.

Roll Call Vote. J. Aldrich yes J. Ruess yes G. Ruess Yes M. Herendeen Yes R. Powell Yes  
Naye-none, carried

3.) Budget amendment. Need to investigate line items to prepare amendment to move money as needed. Budget report should be included in monthly board packet going forward

4.) Lock Box.

J. Ruess made a motion to purchase a new lock box for our keys up to \$150.00. J. Aldrich seconded the motion.

Roll Call Vote J. Aldrich yes J. Ruess yes G. Ruess Yes M. Herendeen Yes R. Powell Yes  
Nay: none, carried

5.) Poverty Exemption. M. Herendeen made the motion to approve the poverty exemption. G. Ruess seconded the motion

Roll Call Vote J.Aldrich yes J.Ruess yes G.Ruess yes M.Herendeen yes R.Powell yes  
Nay: non, carried

6.) New Vacuum. J. Ruess made the motion to purchase a new vacuum for the hall spending up to \$200. R. Powell seconded the motion.

Roll Call Vote J.Aldrich yes J.Ruess yes G.Ruess yes M.Herendeen yes R.Powell yes  
Nay: none, carried

7.) Classes For Trustee . J. Ruess made the motion to approve any board members to attend classes for 2025 through MTA. J. Aldrich seconded the motion.

Roll Call Vote. J. Aldrich yes J. Ruess yes G. Ruess Yes M. Herendeen Yes R. Powell Yes  
Nay: none, carried

8.) Deputy Supervisor pay. Discussion on what this would involve. If this comes up later we can discuss this, tabled.

#### Old Business:

1. Cemetery update- Chalker foundation. Remove and revisit in spring.
2. IRS Update. Went over spreadsheet.
3. Tax Account Update: Susan and Jill were able to get the account situated for February. Jill and Jamie have that balanced through November. Going forward Jamie and Jill will work together to balance going forward.
4. ARPA Funds: All money spent, forms filled out and we should be done with this.
5. BS&A Cloud. Remove from Old Business.
6. Township Website. Website is fixed, and Jeff will have it live by the end of the week.
7. Audit Update. As far as we know they have everything and will prepare our F-65. Jamie will call for an update.
8. Driveway acquisition. Spicer survey markers need to be returned. G. Ruess follow up them.
9. Office Manager- SOP Will be done by next meeting.
10. Meeting in August- Will discuss in December. Set meeting dates.

J. Aldrich made motion to have a meeting in August in the same manor as other months.  
R. Powell second the motion.

Discussion: Clerk discussed that we have had a special meeting the last two years and that we should schedule a regular meeting, she believes if we get paid we should have a meeting

Roll Call Vote. J. Aldrich Yes J. Ruess No G. Ruess No M. Herendeen No R. Powell Yes  
Motion failed

G. Ruess Made motion to change November 2024 meeting from November 11th to November 18<sup>th</sup> and approve 2025 meeting schedule. J. Ruess seconded the motion.

Roll Call Vote. J. Aldrich Yes J. Ruess Yes G. Ruess Yes M. Herendeen Yes R. Powell Yes  
Nay: none, carried

**Final Comments: Opened at 9:01 pm Closed at 9:01 pm**

**Motion to adjourn the meeting: 9:03 Adjourned at 9:03 pm**

Next meeting January 14<sup>th</sup>, 2024 at 7:00pm

X

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Angela Wheeler  
Deputy Clerk

