

# Middlebury Township

PO Box 622, Ovid, Michigan 48866

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Regular Meeting  
7627 W. M-21, Ovid, MI  
Tuesday, January 14th, 2025 at 7:00 pm

## REGULAR MEETING

### Call to Order:

Supervisor Herendeen called the meeting to order at 7:02 pm.

### Board Members Present:

Supervisor Michael Herendeen, Clerk Jamie Aldrich, Treasurer Jill Ruess, Trustee Gene Ruess and Trustee Ron Powell

Guests Present: Guests were present: 10 Jeff Swan, Mike Constine, John Plowman, Ric Crawford, Chris Cannon, Jodi Medina, Carrie Meisel, Rex Wheeler, Dennis Wheeler, Gary Keiger

### Scheduled Comments:

Road Commission Report: presented potential 2025 projects.

Chip seal is recommended every 5-7 years and Krouse Rd and Leland Rd were done 8 years ago. Hibbard Rd project could be a cost share with Sciota and was last done 2015, recommended due to high traffic road.

Gravel recommending half shot gravel on Mason Rd some areas here water sets so needs maintenance

Job for chloride was bid and Michigan Chloride came in lowest bid at .21, which is only .01 higher than last years cost

All projects are about \$170K if all are completed, about the same cost as last year but last year our budget still had approx \$80K of ARPA funds to spend on Roads.

### Public Comments: Opened at 7:20pm Closed at 7:39 pm

Rex Wheeler- Planning Commission meeting is 1/22/2025 and they are going to be voting on PUD Zoning for Owosso Speedway. They moved the vote to 1/22/2025 @7pm meeting to give Middlebury Township time to provide feedback. The board agreed that there are no objections at this time to the PUD.

### Motion to Approve Agenda:

Without objection – amended agenda to add alternate member for March Board of Review Jill made a motion to approve agenda as amended. Gene Ruess seconded the motion.

Voice Vote: Ayes: All Nays None Carried

Motion to Approve Minutes:

Jill Ruess made a motion to approve the Dec 2024 minutes Ron Powell seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

Motion to approve Bills

Jill Ruess made a motion to approve bills from General Fund ck#6290-6308 for an amount of \$11,626.30 and EFT's for an amount of \$5704.57 for a total of \$17,330.87

Gene Ruess seconded the motion.

Roll Call Vote: Aldrich=yes, G.Ruess=yes, J.Ruess=yes, Herendeen=yes, Powell=yes Ayes: none

Motion passed

Communications:

MTA-

Library-

OMESA- buying an emergency rescue truck and selling the old ambulance that they currently use for this purpose

Clerk- report showing Middlebury township had 7 EMS calls

Assessor-absent

Treasurer-all fund accounts are balanced through December 2025

Business:

1. MTA online subscription. We received a renewal invoice. Does the board want to purchase this?

Premium is \$1,900.00

Plus Package \$1,000.00

Essentials Package \$750.00

Board discussion was that the cost did not justify the useage. Herendeen made a motion to not continue with the online MTA subscription. Jamie seconded the motion

Voice votes: Ayes: All Nay: None, motion passes

2. Assign Alternative member for March Board of Review

Gene Ruess makes a motion to assign Jeff Swan as an alternative member Board of Review Ron Powell second.

Voice Vote – Ayes:All, Nay: None, motion carried

3. PUD Business Plan for Owosso Speedway

Board discussion is in support of the PUD plan. Herendeen asked for a voice vote on the PUD plan.

Voice Votes Ayes: All, Nay: none, motion passed

## Old Business

1. Budget amendment- Clerk will look up an old amendment to see how to do this. Supervisor asked clerk to look for budget worksheet in BSA so the budget can get started.
2. Lock Box – Gene has the lock box ordered and received he will plan to install this weekend, it holds up to 60 keys!
3. New vacuum- Ordered and received, works great!
4. Audit Update- received email from audit company with 12 attachments. Some are for information and some need action. There is a management letter that Jill and Jamie did and sent to them. There is an attachment that has transactions that need to be posted, the clerk will work on this.
5. Driveway acquisition. Spicer survey markers need to be returned. G. Ruess follow up with them.
6. Office Manager- SOP everyone received a copy, this is the cemetery procedure

Final Comments: Opened at 8:26 pm Closed at 8:26pm

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Adjourned without objection at 8:27pm

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Next meeting February 11<sup>th</sup>, 2025 at 7:00pm

**X**

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Angela Wheeler  
Deputy Clerk